

**BASKETBALL ASSOCIATION OF SINGAPORE  
MINUTES OF ANNUAL GENERAL MEETING 2022  
18 SEPTEMBER 2022, 10.00 AM**

**Management Committee (2021-23)**

<b>Present</b>	
<b>Name</b>	<b>Designation</b>
Dr Koh Koon Teck	President
Mr Ang Hwa Hee	Vice-President
Mr Andy Chiang Chee Chien	Vice-President
Mr Ong Peng Kiat	Vice-President
Mr Matthias Koh	Honorary Secretary
Mr Stephen Loo	Assistant Honorary Secretary
Mr Ethan Ong Lien Wan	Honorary Treasurer
Mr Roy Chua Aik Seng	Ordinary Member Representative – Qian Xi Basketball Club
Mr Glen Chua	Ordinary Member Representative – Whye Nam Sports Association    Technical Chairman
Mr Mikell Koh	Ordinary Member Representative – Sin Kee Basketball Club
Mr Lee Wei Ming Allen	Coaching & Development Chairman
Mr Tan Jong See	Tournament Chairman
Mr Cory Wong	Legal Advisor
<b>Absent with Apologies</b>	
Mr Bob Tor Teck Jin	Deputy President
Mr Oh Gim Teck	Ordinary Member Representative – Tong Whye Physical Association
Mr Karthikeyan s/o R. Krishnamurthy	Disciplinary Chairman
Mr Kelvin Tan	Marketing & Publicity Chairman

<b>Secretariat in attendance</b>	
Mr James Soh	General Manager, BAS
Ms Felicia Tey	HR & Finance Manager, BAS
Ms Joey Ng	HR & Finance Executive, BAS
Mr Leon Lee	Pathway Senior Executive, BAS

<b>By invitation</b>	
Mr Eugene Loo	Team Lead, NSA Capability Development
Ms Joy Lee	Sport Performance Manager, Sport Singapore
Mr Yao Zi Neng	SNOOC

<b>Ordinary Members</b>	
<b>Present</b>	
<b>Names</b>	<b>Represented by</b>
Adroit Sports Association	Mr Chan Sian Gay
Chong Ghee Sports Club	Mr Ang Hwa Hee
Gryphons Basketball Club	Mr Ong Swee Teck
Hillcrest Grays Basketball Club	Ms Tan Yee Nee
Kembangan Chai-Chee CSC	Mr Loo Hui Chi, Stephen
Kim Huat R&E Basketball Club	Mr Ong Peng Kiat
Mettle Sports Association	Mr Ong Tian Wei
Ministry of Education (Singapore School Sports Council)	Mr Wong Swee Meng
Police Sports Association	Mr Edward Tay
Potong Pasir Community Sports Club	Mr Tan Tiong Chen

Sengkang South CSC	Mr Tan Kai Li
Qian Xi Basketball Club	Mr Tan Jong See
SG City Basketball Team	Mr Lau Kok Lin
Siglap Basketball Club	Mr Andy Chiang Chee Chien
Siglap Community Sports Club	Mr David Yeo
Sin Kee Basketball Club	Mr Mikell Koh
Singapore Armed Forces Sports Association (SAFSA)	Mr Jaryl Ng Kian Hwee
Singapore Min Chong Sports Club	Mr Goh Keng Hak
Tagawa Basketball Association	Mr Elvin Chong
Taman Jurong CSN	Sebastian Tan Ming Hui
Tong Whye Physical Association	Mr Koh Kah Tiong
Whye Nam Sports Association	Mr Glen Chua
<b>Absent with Apologies</b>	
Civil Service Club	Mr Goh Tua Soon
Club HDB	Mr Francis Lim Mr Lee Eng Hwee
MacPherson Community Sports Club	Mr Teo Peng Soon, Peter
Min Yi Basketball Team	Mr Sam Tan Boon Leng
Nee Soon South Constituency Sports Club	Mr Jay Seah
NTUC Club	Mr Jimmy Yeo
Xin Hua Sports Club	Mr Koh Meng Koon

<b>1</b>	<b>Welcome Address – President</b>
1.1	<p>At 10:00 am, twenty-two (22) ordinary members were present. The minimum quorum of one-third of the total number of members, as stipulated by the Constitution, Rule 13 was met.</p> <p>The meeting was called to order at 10:00 am by BAS Honorary Secretary, Mr Matthias Koh, who welcomed all members to the 2022 Basketball Association of Singapore (BAS) Annual General Meeting (AGM) and invited BAS President, Dr Koh to give his welcome address.</p>
1.2	<p>BAS President Dr Koh Koon Teck thanked all members for taking the time to attend the 2022 BAS AGM despite the inclement weather.</p> <p>Dr Koh Koon Teck gave a brief summary of the event that took place from April 2021 to March 2022. Due to COVID-19, there were limitation to activities; however, BAS was still able to conduct the 1st BAS Skill Challenge in December 2021, hybrid coaching courses and clinics.</p> <p>It was the first time that BAS managed to qualify and sent four (4) teams for SEA Games, Vietnam. Given the disappointing result, it had been a challenging 2021 due to limited practices and training games and all of these will be reviewed and improved for the upcoming SEA Games, Cambodia.</p> <p>Another BAS’s focus was on the importance of women's participation and gender equality. Marketing and Publicity launched the new logo to signal the importance of basketball for both genders.</p> <p>Dr Koh thanked the ordinary members (OMs) and Management Committee (MC) members for their support and attendance and envisioned the community’s unity and bringing basketball to a new height.</p> <p>Dr Koh thanked Sport Singapore for their guidance, support, and funding, as well as secretariat staff for their hard work.</p>
<b>2</b>	<b>Confirmation and Adoption of Minutes of the following Meetings</b>
2.1	<p>Honorary Secretary, Mr Matthias Koh called for confirmation of the minutes of the Annual General Meeting (AGM) held on 30 May 2021. The minutes was proposed for confirmation by Mr Andy Chiang, and seconded by Mr Glen Chua.</p>
2.2	<p>Mr Matthias Koh called for confirmation of the minutes of the Extraordinary General</p>

	Meeting (EOGM) held on 11 April 2021. The minutes was proposed for confirmation by Mr Ang Hua Hee, and seconded by Mr Ethan Ong.
2.3	Mr Matthias Koh called for confirmation of the minutes of the Extraordinary General Meeting (EOGM) held on 17 April 2022. The minutes was proposed for confirmation by Mr Tan Jong See, and seconded by Mr Andy Chiang.
2.4	<p>Mr Ong Swee Teck (representative of Gryphons Basketball Club) enquired AGM minutes procedure. Mr Ong Swee Teck cited that minutes were circulated a year later and he may have had no recollection or accuracy of what was discussed during the AGM. To put it on record, he accepts the minutes despite being unable to remember them fully.</p> <p>Mr Koh Kah Tiong (representative of Tong Whye Physical Association) suggested the circulation of minutes two weeks after the annual general meeting so that all ordinary members would be able to recall discussed items. Mr Koh Kah Tiong also suggested the inclusion of a matter of arising in the next annual general meeting for items that were not resolved in the previous meeting.</p> <p>BAS General Manager, Mr James Soh clarified the procedure of AGM minutes will only be circulated to ordinary members prior to the Annual General Meeting and not as per suggested or proposed, circulated two weeks after the Annual General Meeting. The AGM Minutes are to be confirmed and adopted, by the proposer and seconder.</p>
<b>3</b>	<b>Annual Report for the Fiscal Year Ended 31 March 2022</b>
3.1	Honorary Secretary, Mr Matthias Koh called for confirmation of the Annual Report for Fiscal Year (FY) 2021/2022. The report was proposed for confirmation by Mr Tan Kai Li, and seconded by Mr Andy Chiang.
<b>4</b>	<b>Annual Statement of Accounts for the Fiscal Year Ended 31 March 2022</b>
4.1	<p>Honorary Treasurer Mr Ethan Ong presented members with the Annual Statement of Account for Fiscal Year (FY) 2021/2022. Mr Ethan Ong informed attendees that there was no significant difference between FY 2022 compared to FY2021 as there were minimum activities held during COVID-19.</p> <p>Mr Ethan Ong called for confirmation of the Annual Statement of Accounts for the Fiscal Year Ended 31 March 2022. The Annual Statement of Accounts for the Fiscal Year Ended 31 March 2022 was proposed for confirmation by Mr Mr Tan Kai Li, and seconded by Mr Andy Chiang.</p>
4.2	Mr Koh Kah Tiong enquired about the postponement of the Annual General Meeting 2022 which was scheduled for June 2022.

	<p>Mr Ethan Ong explained AGM 2022 postponement was not due to audit issues, as written in any other business letter. Any audit issues found or raised, would be reflected in the Independent Auditor's report and these will also be submitted to the Registry Of Society.</p> <p>The following explanation has been cited:</p> <ul style="list-style-type: none"> <li>i. BAS Human Resource and Finance Manager (HRFM), Ms Felicia Tey was on maternity leave which delayed the finalisation of the account for auditing.</li> <li>ii. Manpower constraints by auditors as there were other on-going audits due for checks and completion concurrently.</li> <li>iii. Unable to appoint replacement auditor within short notice periods and with other audit firm facing similar constraints.</li> <li>iv. Auditors were not in favour in appointing subcontractors due to audit quality concern.</li> </ul>
<b>5</b>	<b>Appointment of Auditor for FY 2022/2023</b>
5.1	Honorary Treasurer Mr Ethan Ong called for KLP LLP to be re-appointed as the external auditors for BAS for the ensuing year from 01 April 2022 to 31 March 2023.
5.2	<p>Mr Ong Tian Wei (representative of Mettle Sports Association) suggested the Management Committee (MC) review and consider different companies or partners given the earlier explanation and consideration.</p> <p>Mr Ethan Ong responded that BAS MC can either change companies and partners during the period to fulfil its required auditing. President Dr Koh explained and emphasized to attendees that finance reports were presented by Honorary Treasurer to MC members and that MC members could address the finance report if they had any concerns or issues.</p>
5.3	The appointment of KLP LLP as BAS external auditor was proposed for confirmation by Mr Andy Chiang, and seconded by Mr Tan Kai Li.
<b>6</b>	<b>Voting – BAS Constitution 2021</b>
6.1	<p>BAS General Manager, Mr James Soh commenced and explained the voting procedure to the present attendee.</p> <p>There are twenty-nine (29) ordinary members with BAS and twenty-two (22) ordinary members representatives were present and eligible to vote. Mr Allen Lee (Coaching &amp; Development Chairman), with the approval of attendees, was nominated as the neutral witness.</p>

6.2	<p><b>Resolution - In line with SportSG's funding criteria to BAS, to vote to bring forward implementation of the amended BAS Constitution 2021 (except the AGM-election provisions) with effect 1st October 2022 and the remaining AGM-election provision to come into force on 1st April 2023.</b></p> <p><b>Total no. of votes cast</b> : 22  <b>Votes for</b> : 12 (55.5%)  <b>Votes against</b> : 10 (45.5%)  <b>Void votes</b> : 0 (0%)</p> <p>Motion passed as a simple majority (50.1%) was attained as required for implementation of Constitution.</p>
7	<p><b>Any Other Business (AOB)</b></p>
7.1	<p>Three (3) letters in writing were received at the closing date of Saturday, 10 September 2022, 23:59 hours.</p>
7.2	<p><b><u>Letter 1 – from Mr Yap Hwee Tat (For and on behalf of Potong Pasir CSC)</u></b></p> <p>General Manager, James Soh, read out the letter to attendees.</p> <p>In response to Mr Yap Hwee Tat's letter, Honorary Treasurer Mr Ethan Ong addressed the three (3) questions during the reporting of the Annual Statement of Accounts for the Fiscal Year Ended 31 March 2022.</p> <p>Mr Ethan Ong shared with members on the term "with-holding of operating funds" by SportSG. For annual grants, National Sports Associations (NSAs), including BAS, are to fulfill their obligation to achieve the Key-Performance Indicators (KPIs) agreed upon with SportSG.</p>
7.3	<p><b><u>Letter 2 – from Mr Ong Peng Kiat (Kim Huat R&amp;E Basketball Club)</u></b></p> <p>General Manager, James Soh, read out the letter to attendees.</p> <p>In response to Mr Ong Peng Kiat's letter, General Manager (GM) James Soh read out the written letter sent by SportSG—Dr Su Chun Wei, Chief Singapore Institute dated 25 May 2022.</p> <ol style="list-style-type: none"> <li>1. It has come to SportSG's attention that the Basketball Association of Singapore (BAS) did not manage to pass the resolution to implement the amended BAS Constitution 2021 (except the Annual General Meeting (AGM)-election provisions) to Q2 of Year 2022 at the recent Extraordinary General Meeting (EOGM) that was held on 17 April 2022.</li> <li>2. SportSG is disappointed with the outcome.</li> </ol>

3. According to the roadmap that BAS submitted on 31 August 2021 (as part of the agreement to reinstate BAS fundings), BAS had committed to endorse the implementation of the amended constitution at the EOGM in April 2022, and to hold the Annual General Meeting (AGM) based on the amended constitution in June 2022. This commitment was not met.
4. I urge BAS to pass the resolution of implementing the amended BAS Constitution 2021 (except the AGM-election provisions) at the upcoming AGM on 26 June 2022.
5. I reiterate that the implementation of the amended constitution is for the purpose of proper and good governance, and the continued funding to BAS by SportSG is dependent on this shared alignment.

In response to Mr Ong Peng Kiat's second question, Legal Advisor Mr Cory Wong referred to page 19 of Basketball Association of Singapore Annual Report 2021/2022, Minutes of Annual General Meeting 2021, 30 May 2021, 11am. As written and explained, Legal Advisor Mr Cory Wong informed members that as the constitution Rule 7.2 states that "every nomination must be seconded by another BAS member". This means that all that is required for a valid nomination is just one other BAS member to second or propose. The BAS nomination forms call for both a proposer and seconder just so as to be on the safe side. But these two affected club's nominations remain valid because they still have valid support from one other BAS member. It is not necessary to have two signatories according to the clear language of Rule 7.2.

7.4 **Letter 3 – from Mr Chan Say Gay (Adriot Sports Association)**

General Manager, James Soh, read out the letter to attendees.

In response to Mr. Chan Say Gay's letter, Dr. Koh Koon Teck stated that the Honorary Treasurer had previously responded to the question listed during the reporting of the Annual Statement of Accounts for the Fiscal Year ended March 31, 2022.

Addressing other questions, Dr Koh Koon Teck shared with members, with the acknowledgement of MC members, that there were two (2) workshops held with SportSg with the intention to assist NSAs in being self-reliant and with the gap observed for BAS to generate revenue. A follow-up recommendation by FIBA Singapore, with support from SportSG, identified Australia as one of the countries with a successful model. The study trip was postponed to August, away from its initial proposed date in June, so there will be a proper assessment of the staff assigned and the business model run by full-time staff.

Dr Koh Koon Teck shared that constitution did not indicate any specifications or guidelines with regards to the staff, while under probation, to be sent for training or oversea trip, and the recommendation was made by FIBA Singapore and SportSG, in support of the President.

GM James Soh shared with attendees the approving authority and approving limit for the purchase of goods and services. GM has been authorized to approve an expense of up to \$1,000 and the President has been authorized to approve an expense of up to \$10,000. For the requisition above, the mentioned amount must be presented to the EXCO



	<p>committee for up to \$20,000 and to the MC for \$20,000 and above.</p> <p>Further to Mr Koh Kah Tiong's inquiries about the study trip, Legal Advisor Cory Wong sought to clarify with Mr Koh Kah Tiong his definition and perspective of damage done or wrongdoing for sending staff on probation for a study trip. In response, Mr. Koh Kah Tiong stated that there should be proper governance by any organization and that it is wrong to send probation staff on a study trip. Mr Cory Wong stated that there are numerous methods for employees to instate into their employment contract and there is nothing wrong with implementing the procedure.</p> <p>Mr Koh Kah Tiong wished to put on record that statement based on the statement made by Legal advisor Cory Wong.</p> <p>Mr Chan Say Gay (representative of Adroit Sports Association) further stated he wanted an answer if it was a right practice made by BAS but did not make any specific statement indicating if it was right or wrong.</p>
<b>8</b>	<b>Closing</b>
	As there were no other questions raised, the AGM ended at 12.40 pm.

Recorded by : Mr Leon Lee, Pathway Senior Executive, BAS

Vetted by : Mr James Soh, General Manager, BAS

Approved by : Mr Matthias Koh, Honorary Secretary, BAS